



NCIHC Membership Auto Renewal

When joining NCIHC or renewing your membership, you can opt-in or opt out of auto-renewal.

A screenshot of a login form. It has two input fields: 'Username' and 'Password'. Below the 'Username' field is a checkbox labeled 'Keep me logged in'. To the right of the 'Password' field is a 'Log In' button.

If you are joining NCIHC for the first time, go to our website and click on the quick link to Join NCIHC found on the right side of the page. Complete the first page of the form and continue to the next page where you will find the auto-renewal option.

If you are renewing your Membership, log in to your NCIHC account and access your member profile or use the link found in the renewal invoice sent to you.

The Auto-Renewal option can be found on the second page of the form as shown on the next page. Uncheck the box if you do not want to use auto-renewal or check the box if you do want to use auto-renewal.

A screenshot of a membership form titled 'Membership'. It contains a welcome message: 'Welcome! We are glad you have decided to join the National Council on Interpreting in Health Care (NCIHC)!'. Below this is another message: 'We are looking forward to your participation. To officially join, first choose one of the member types listed below.' A bolded instruction reads: '*If you prefer not to auto-renew please uncheck the auto-renew box.' There is a dropdown menu labeled 'Member Type*' with the text 'Make a selection' and a downward arrow. At the bottom center is a 'Next' button.

The Auto-renewal feature can be accessed by checking the box next to "Automatically Renew". Highlighted below.

***If you prefer not to auto-renew please uncheck the auto-renew box.**

Member Type*
Individual

Membership Options
1 period - \$55.00

Automatically Renew

Individual Name*
First Name Middle Name Last Name

Title

Your payment will be processed once you complete the form.

If you have any questions, contact the NCIHC Administrative Assistant by emailing info@ncihc.org.